

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Income Tax Law and Administration,
B Com (Hons.) VIth Semester

Teacher Name:- NEERAJ DALAL

MONTH	TOPIC
MARCH -22	Rebate & Relief of Tax; computation of total income and tax liability of individual; filling and filing of return (ITR – I and II).
APRIL-22	Assessment of Hindu Undivided Family; Assessment of Firms & Association of Persons
MAY-22	Income tax authorities & their powers; procedure for assessment; Deduction of Tax at Source (TDS); advance payment of tax
JUNE-22	Recovery & refund of tax; appeals & revision; penalties, offences & prosecutions

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Taxation Law – II, B.Com.III

Pass VIth Sem

Teacher Name:- NEERAJ DALAL

MONTH	TOPIC
MARCH -22	Rebate & Relief of Tax; computation of total income and tax liability of individual; filling and filing of return (ITR – I and II).
APRIL-22	Assessment of Hindu Undivided Family; Assessment of Firms & Association of Persons
MAY-22	Income tax authorities & their powers; procedure for assessment; Deduction of Tax at Source (TDS); advance payment of tax
JUNE-22	Recovery & refund of tax; appeals & revision; penalties, offences & prosecutions

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Goods and Services Tax
(GST) & Customs Law, B.Com.III Pass VIth Sem

Teacher Name:- NEERAJ DALAL

MONTH	TOPIC
MARCH -22	Introduction:- Salient feature of GST, Benefit of GST, Constitutional Framework of Goods and Services tax, concept of GST; Important definitions; Supply under GST:- Meaning and scope of supply including composite and mixed supply ; levy and collection including reverse charge mechanism, Tax on electronic commerce operator (ECO); Exemption from GST; Composition levy;
APRIL-22	Place of Supply:- Within state/Union territory, Interstate, Import and export; Time of Supply of goods and services; Value of supply including valuation rules; Input tax credit:- Eligibility and conditions for taking Input Tax Credit, Apportionment of credit and blocked credit, ITC in case of banking company and financial institutions, ITC availability in special circumstances, Reversal of ITC on switching to composition levy or exit from tax-paying status, Transfer of ITC on account of change in constitution of registered person, Input service distributors
MAY-22	Registration; Issue of invoices:- tax invoice, revised tax invoice, credit note, debit note, bill of supply, receipt voucher, refund voucher, payment voucher, invoices in special cases. ; E-way bill; Payment of Taxes; Returns; Job work; Provision of TDS and TCS; Record keeping, Assessment and Audit;
JUNE-22	Customs duty: Important definitions, types, importance, documents required for import and export procedure : Export Promotion Scheme.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Tax Planning and Management, B.Com.III Pass VIth Sem

Teacher Name:- NEERAJ DALAL

MONTH	TOPIC
MARCH -22	Concepts of Tax Planning, Tax Evasion, Tax Avoidance, Tax Management Feature of Tax Planning, Need for Tax planning, Precautions in Tax planning, Limitations of Tax planning, Difference between Tax planning, Tax evasion, Tax avoidance, Tax Management.
APRIL-22	Tax planning in relation to residential status and non-residents Tax-planning in relation to Employees remuneration: Tax planning for employer, Tax planning for employees. Tax Planning in relation to income from House Property Tax planning in relation to income from Business & profession.
MAY-22	Tax planning in relations to income from capital gains and other sources. Tax planning in relation to individuals and H.U.Fs.
JUNE-22	Tax planning in relation to partnership firms, Body of Individuals or Associations of Persons. Tax planning in relation to setting up of a new business: Nature and Size of Business, location of Business.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Corporate Accounting- II

Code: BCH-4.01 (B.Com)Hons. 4th sem.

Teacher Name:-Kavita

MONTH	TOPIC
Mar 2022	Amalgamation and internal reconstruction of companies as per AS-14
April 2022	Accounts of Banking Companies, Underwriting of shares and debentures.
May 2022	Liquidation of companies.
Jun 2022	Double Account System, Accounts of Electricity Companies.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Retail Management & Sales Procedures

Code: BCH-6.06 (B.Com) Hons. 6th sem.

Teacher Name:-Kavita

MONTH	TOPIC
Mar 2022	Introduction: Meaning, nature, scope, importance, growth and present size. Career option in retailing; Technology induction in retailing; Future of retailing in India
April 2022	Types of Retailing: Stores classified by owners; Stores classified by merchandising categories; Wheel of retailing; Traditional retail formats vs. modern retail formats in India; Store and non-store based formats; Cash and carry business - Meaning, nature and scope; Retailing models – Franchiser franchisee, directly owned; Wheel of retailing and retailing life cycle; Co-operation and conflict with other retailers
May 2022	Management of Retailing Operations: Retailing management and "the total performance model; Functions of retail management; Strategic retail management process.
Jun 2022	Retail planning - importance and process; Developing retailing strategies, objectives, action plans, pricing strategies and location strategies

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Financial management

Code: 6.03 (B.Com) Pass 6th sem.

Teacher Name:- Kavita

MONTH	TOPIC
Mar 2022	Nature of Financial Management : Scope of Finance, Finance functions, Financial Manager's role, Financial goal; Profit maximization Vs Wealth maximization, Objective of financial Management, Finance and related disciplines, Financial planning
April 2022	Working Capital Management : Meaning, nature and planning of Working Capital. Permanent and variable Working Capital. Balanced working position, determinates of working Capital, Issues of working Capital Management. Management of cash and Marketable Securities and Receivables Management.
May 2022	Cost of capital : Significance and determination, capitalisation; leverage analysis: operating, financial and composite leverage: EBIT-EPS Analysis
Jun 2022	Capital structure theory and policy: Relevance of capital structure; Net income and traditional views, Irrelevance of capital structure; NOI Approach and the MM Hypothesis without taxes, capital structure planning and policy. Dividend Theory and Policy : Issues in dividend policy, Walter's and Gordon's model of dividend relevance objections of dividend policy, considerations in dividend policy, stability of dividends, forms of dividend.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Accounting for Managers

Code: BCH-6.01 (B.Com) Hons. 6th sem

Teacher Name:- Kavita

MONTH	TOPIC
Mar 2022	Management Accounting: - evolution, meaning, objectives, nature, scope, functions, techniques and limitations. Financial Statements: -Forms of financial statements, uses, nature, importance, Limitations, approaches and tools of analysis. Ratio analysis: meaning, objectives, limitations; and types of ratios.
April 2022	Valuation of assets, Cash Flow Statement: meaning, objectives, limitations and accounting procedure.
May 2022	Accounting for Price level Changes. Marginal Costing: meaning, advantages, marginal costing and absorption costing. Cost-Profit-Volume Analysis: Break Even Point, Margin of Safety, P/V Ratio, Concept of key factor. Break-Even Chart and its types
Jun 2022	Capital Budgeting: Meaning, nature, need, importance, the appraisal methods, Capital Rationing. Standard Costing: Meaning, advantages, limitation, applications, setting of standards, variance analysis, Including material variance, Labour variance and Overhead variance

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester:- Corporate Accounting
code: 4.01,Sem -IV**

Teacher Name:-Suneeta

MONTH	TOPIC
March 21 to March 31 ,2022	External reconstruction in the nature of Merger and purchase, important terms, entries n the books of transferee companies
April 1 to April 30,2022	Amalgamation of companies, Elimination of mutual and inter company owings, numerical questions,inter company stock,internal re-construction, numerical questions.
May 1 to May 31, 2022	Liquidation of a company,order of payment,final statement of account,call in advance and call in arrear statement of affairs, financial reporting for financial institutions
June 1 to June 30, 2022	Final account of banking companies, format profit and loss a/ c,format of balance sheet, Accounts of holding companies.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Financial accounting, Code-2.01, Semester-2nd

Teacher Name:-Suneeta

MONTH	TOPIC
21 st March- 31 st March 2022	Unit-1 : Hire purchase system Installment payment system
1 st April- 30 th April	Unit -2 : Branch accounts Departmental accounts
1 st May- 31 st May	Unit-3 : Dissolution of Partnership firm Amalgamation and sale of Partnership firm to a company
1 st June- 30 th June	Unit-4 : Joint venture accounts Royalty accounts

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester:- Business law
,code:BCH-2.05 semester- II**

Teacher Name:-Suneeta

MONTH	TOPIC
March 21 to March 31	Indian partner Act 1932:Nature of partnership firm,test of partnership, partnership distinguish from co- ownership, and joint hindu family , relations of partners to third parties
April 1 to April 30	Duties and rights of partners Minor as a partner , incoming and outgoing partner, Registration of a firm, Dissolution of the firm modes, Consequences of Dissolution,Settlement of accounts, foreign exchange management act :salient features of FEMA.
May 1 to May 31	Industrial dispute act 1947: causes and forms of industrial dispute, authority under the act, their power, duties etc. , Adjudication machinery-power duties , strike and lockout,layoff and retrenchment
June 1 to June 30	The factories act,1948: approval, licence and registration of firm notice regarding occupier , inspecting staff, certified surgeons,health, safety and welfare of workers, working hours of audlts, Restrictions on employment of women employment of young person annual leave with wages.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Financial Accounting,code: BCH2.01,Sem-II

Teacher Name:-Suneeta

MONTH	TOPIC
March 21 to March 31	Hire purchase system and installment payment system
April 1 to April 30	Lease Accounting (Accounting standard -19),Branch Account: meaning, concept of dependent branches, accounting aspect: debtors system,stock and debtors system branch final account system wholesales basis system independent branch departmental accounts
May 1 to May 31	Partnership Account, meaning, characteristic, partnership Deed , amalgamation and sale of partnership firm , Dissolution of partnership firm- insolvency of partners ,gradual realisation of assets and piecemeal distribution
June 1 to June 30	Royalty Account ,An introduction to tally

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Business Management-II

Code: 2.04 (B.Com) Pass 2nd sem

Teacher Name:- Narender

MONTH	TOPIC
Mar 2022	Staffing: concept, nature and scope, Matching job and people; Recruitment; Selection and Training of employees.
April 2022	Motivation and Leadership: Motivation-concept, Theories-Maslow, Herzberg, Megregor and Quchi; Financial and Non-Financial Incentives. Leadership: concept and Leadership styles, Leadership Theories
May 2022	Communication and Control: Communication Concept, Nature, Types and Process, Barriers and Remedies. Control: Concept, Process and Techniques, Effective Control System
Jun 2022	Management of Change: Concept, Nature and Process of Planned Change: Resistance to Change; Emerging Horizons of management in a changing environment.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester: Business Environment Code:
2.05. 2nd sem**

Teacher Name:- Narender

MONTH	TOPIC
Mar 2022	Business Environment: concept; components and importance; SWOT Analysis
April 2022	Economic Trends (overview): income; savings and investment; industry; Trade and balance of payments.
May 2022	Problems of Growth: Unemployment, regional imbalances, inflation, parallel economy and industrial sickness.
Jun 2022	Role of Govt. in Indian Economy: Monetary and Fiscal Policy; Industrial Policy; Privatization.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Business Management

BCH.2.04 (B.Com) Hons. 2nd sem

Teacher Name:- Narender

MONTH	TOPIC
Mar 2022	Development of Management Thought: Classical, Neo-classical, Systems, contingency and Contemporary Approach to Management – Drucker, Porter, Senge, Prahalad
April 2022	Process of Managing: Planning: Corporate Strategy – Environmental analysis and Diagnosis, Formulation of Strategic Plan; Growth strategies – internal and external; Decision-making – Concept, Process, Rationality and Techniques, Information Technology and Decision-Making, Decision support system
May 2022	Organizing and Staffing: Contemporary Organizational Formats – Project, Matrix and Networking, Management in Action: Motivation – Concept and Theories: Maslow, Herzberg, McGregor, and Ouchi;
Jun 2022	Communication – formal and Informal Networks, Barriers and Principles Control: Concept and Process, Effective Control System, Modern Control Techniques – Stakeholder Approaches (Balanced Score Card), Accounting Measures (Integrated Ratio Analysis), and Economic and financial Measures (Economic Value added and Market Value added), Behavioral Aspect of Management Control.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Auditing BCH-4-06 (B.Com)

Hons. 4th sem

Teacher Name:- Narender

MONTH	TOPIC
Mar 2022	Introduction: Meaning, objectives, basic principles and techniques, classification of audit. Audit Planning: Internal control, Internal check & Internal audit.
April 2022	Audit Procedure: Routine checking, Vouching, Verification & Valuation of Assets & Liabilities.
May 2022	Audit of Limited Companies: Qualification, Appointment of company Auditors, their powers, duties and liabilities, Audit committees, Audit of depreciation and reserves.
Jun 2022	Audit Report: Meaning, objectives, contents and types. Investigation: Meaning, Nature and Objectives. Tax audit, Management audit and Cost audit; Relevant Auditing and Assurance Standards (AASs).

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester: Business Statistics BCH 2.03
(B.Com) Hons. 2nd sem**

Teacher Name:- Mahender Pal

MONTH	TOPIC
Mar 2022	Probability Distribution: Binomial, Poisson & Normal distribution
April 2022	Correlation Analysis – meaning, significance, types and methods, probable error, co-efficient of determination; Regression analysis – Meaning, equations, lines. Standard error of estimate. Difference between correlation and regression.
May 2022	Time series - components, models, trend analysis including second degree parabola and exponential formula measurement of seasonal cyclical and irregular variations, shifting the trend origin.
Jun 2022	Statistical Decision Theory: Ingredients, expected opportunity loss, optimal decisions with maximin, minimax and Bayes' principle (with prior, pre-posterior and posterior analysis) Statistical Quality Control

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Human Resource Management, BCH 6.04 (B.Com) Hons. 6th sem

Teacher Name:- Mahender Pal

MONTH	TOPIC
Mar 2022	Human Resource Management and Human Resource Planning Human Resource Management: -Definition, Importance, Objective and Scope of Human Resource Management (HRM). Function of HRM: - Operative and Managerial functions, Qualification and Qualities of Human Resource Manager, Changing role of Human Recourse Management. Total Quality Mgt., Business Process Reengineering. Human Resource Planning: - Meaning + Nature of Human Resource Planning (HRP), Objectives, Benefits, Factors affecting HRP, Process of HRP, Quantitative aspects of HRP, Supply fore casting. Human Resource Analysis, Qualitative Aspects of HRP. Utilization of Human Resource and its problems, Recent trends in HRP.
April 2022	Recruitment, Selection, Training and Management Development Recruitment: - Meaning, Steps in recruitment Techniques, Recruitment policy, Sources and methods/techniques of recruitment, Factors affecting recruitment. Selection: - Meaning Essentials of selection procedure, Stages in Selection Procedure. Training: - Concept, Need and importance of Training. Methods of Training: - On the job Training + off the job Training, Principles of training, Evaluation of training Programme. Management Development (M.D): - Meaning and Nature of M.D, Methods of M.D and Evaluation of M.D Programmes
May 2022	Wage and Salary Administration and Wage Incentives Wage/Salary: - Meaning Objectives and Theories of wage. Methods of wage payments: - Time wage and Piece wage methods; Factors affecting Wage/salary levels wage and salary administration wage and salary polices. Wage Incentives: - Concept, Need and Importance of incentives; Types of incentive Plans; Special incentive profit sharing and worker's co-partnership; Essentials of ideal Incentive system.
Jun 2022	Human Resources Development, Industrial Relationship and Industrial Unrest Human Resources Development (HRD): - Concept; significance, features, Need and Scope of HRD. Techniques of HRD; Functions of HRD manager and Attributes of our HRD manager. Industrial Relationship (IR): - Concept; Importance and objective of Industrial relations; Contents, Participants of Industrial relationship (IR); Requirements of good Industrial relations Programme. Industrial Unrest (UN): - Meaning, Forms and Causes of industrial

	unrest. Impact of Industrial unrest on the Economy. Machinery for prevention and settlement of industrial unrest in India and Agencies for reconciliation of industrial unrest.
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GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Statistical analysis with MS Excel BCH-4-04 (B.Com) Hons. 4th sem

Teacher Name:- Mahender Pal

MONTH	TOPIC
Mar 2022	Data collection- Meaning, Experiments and Surveys, Collection of Primary data, Questionnaires, schedules, collection of secondary data, selection of appropriate methods of data collection. Data preparation process, missing values and outliers
April 2022	Descriptive statistics and steps involved in calculation of descriptive statistics in MS Excel. Mean, Median, mode, range, Standard deviation, skewness, kurtosis. Sampling and statistical inference – parameter and statistic, sampling and non-sampling errors, sampling distribution of mean and proportion, degree of freedom, standard error, central limit theorem.
May 2022	Testing of Hypothesis with the help of MS Excel; hypothesis testing – meaning, types, type 1 and type 2 errors, level of significance, two tailed and one tailed tests. Procedure for hypothesis testing for mean, proportion and variance, limitations of the test of hypothesis.
Jun 2022	Chi-square test and analysis of variance with the help of MS Excel; An introduction to SPSS- coding, graphs, pivot tables, assign weight, missing values etc.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester: Secretarial Practices Code :
4.06 (iii) Bcom Pass 4th sem**

Teacher Name:- Mahender Pal

MONTH	TOPIC
Mar 2022	Secretary : Meaning, definitions, functions, duties, responsibilities, powers, appointment, procedure; qualifications and disqualifications; position and removal of secretary.
April 2022	Promotion of Company and Secretary: Duties of Secretary regarding formation of M/A and A/A and their alterations. Duties of secretary regarding issue of share certificate, share warrant and share stock, calls-in-arrear, forfeiture and re-issue of shares, transfer and transmission of shares
May 2022	Company Meeting & Secretary: Duties of Secretary regarding meetings, requisites of a valid meeting, secretarial duties regarding meetings of shareholders, meetings of Board of directors
Jun 2022	Company Secretary and motion and Resolution, voting and proxy.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester: Business Statistics BCH 2.03
(B.Com) Hons. 2nd sem**

Teacher Name:- Mahender Pal

MONTH	TOPIC
Mar 2022	Unit-I Probability Distribution: Binomial, Poisson & Normal distribution
April 2022	Unit-II Correlation Analysis – meaning, significance, types and methods, probable error, co- efficient of determination; Regression analysis – Meaning, equations, lines. Standard error of estimate. Difference between correlation and regression.
May 2022	Unit-III Time series - components, models, trend analysis including second degree parabola and exponential formula measurement of seasonal cyclical and irregular variations, shifting the trend origin.
Jun 2022	Unit-IV Statistical Decision Theory: Ingredients, expected opportunity loss, optimal decisions with maximin, minimax and Bayes' principle (with prior, pre-posterior and posterior analysis) Statistical Quality Control

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Business Regulatory Framework (4.03) Semester 4th

Teacher Name:- Dr. Navita Chhikara

MONTH	TOPIC
21st March - 31st March	Unit 1 - Partnership firm, modes of dissolution, consequences of dissolution of firm, settlement of accounts after dissolution
1st April - 30th April	Unit 2 - Negotiable Instruments - kinds, parties, presentation of negotiable instruments, Negotiation
1st May - 31st May	Unit 3 - Sales of Goods Act - Introduction, formation, conditions and warranty delivery and payment, unpaid seller, suits for breach of contract
1st June - 30th June	Unit 4 - RTI Act - features, rights, importance Revision

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Banking and Banking Law (4.06 ii) Semester 4th

Teacher Name:- Dr. Navita Chhikara

MONTH	TOPIC
21st March - 31st March	Unit 1 - Banks, commercial banks, NPA and its performance, process of credit creation and Limitations
1st April - 30th April	Unit 2 - RRB, Cooperative Banking RBI, Monetary Policy
1st May - 31st May	Unit 3 - Determination and regulations of interest rate, Garnishee order, special types of bankers customers
1st June - 30th June	Unit 4 - Negotiable Instruments, capacity of parties, Endoresment Revision

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester:- Cost Accounting
(6.02) Semester 6th**

Teacher Name:-Dr. Navita Chhikara

MONTH	TOPIC
21st March - 31st March	Unit 1- Process Costing- uses, preparation, joint and by product, inter process profits, Practical questions
1st April - 30th April	Unit 2 - Contract Costing - preparation, contract near completion, cost plus contract, job and batch costing and Practical questions
1st May - 31st May	Unit 3 - Budgetary Control, Standard Costing
1st June - 30th June	Unit 4 - Marginal Costing - CVP analysis, BEP analysis, BE chart, Absorption costing, make or buy decision, Practical questions Revision

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Auditing, Code- 6.04, 6th semester

Teacher Name:-Komal

MONTH	TOPIC
21 st March- 31 st March	Unit-1: Auditing introduction, importance, Types Audit process, Audit Programme, Internal check, Internal audit, Internal control
1 st April- 30 th April	Unit-2 : Routine checking , vouching, Verification of assets and liabilities, Valuation of assets
1 st May- 31 st May	Unit-3: Company auditor : appointment, power, duties, liabilities Depreciation, Provisions, Reserves Divisible profits and dividends
1 st June-30 th June	Unit-4 : Audit Report Investigation

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester:- Business Management,
Code- 2.04, 2nd semester**

Teacher Name:-Komal

MONTH	TOPIC
21 st March- 31 st March	Unit-1: Staffing, Recruitment, Selection, Training
1 st April- 30 th April	Unit-2 : Motivation, Leadership
1 st May- 31 st May	Unit-3: Communication, Controlling, Control techniques
1 st June-30 th June	Unit-4 : Management of change, process of planned change, resistance to change

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester:- Business Environment,
Code- 2.05, 2nd semester**

Teacher Name:-Komal

MONTH	TOPIC
21 st March- 31 st March	Unit-1 : Business environment: concepts, analysis SWOT analysis
1 st April- 30 th April	Unit-2 : National income , Savings and investment , Industrial development , Balance of trade and Balance of payments
1 st May- 31 st May	Unit-3: Unemployment, Regional imbalances, Inflation, Parallel economy, Industrial sickness
1 st June-30 th June	Unit-4 : Monetary policy, Fiscal policy, Industrial policy, Privatization in India

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- Financial accounting, Code-2.01, Semester-2nd

Teacher Name:-Komal

MONTH	TOPIC
21 st March- 31 st March	Unit-1 : Hire purchase system Installment payment system
1 st April- 30 th April	Unit -2 : Branch accounts Departmental accounts
1 st May- 31 st May	Unit-3 : Dissolution of Partnership firm Amalgamation and sale of Partnership firm to a company
1 st June- 30 th June	Unit-4 : Joint venture accounts Royalty accounts

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Business Statistics II

Code: 4.02 (B.Com) Pass 4th sem

Teacher Name:- Rachna

MONTH	TOPIC
Mar 2022	Index Numbers:- Meaning, Types and Uses; Methods of Constructing price and Quantity indices (Simple and Aggregate); Tests of adequacy; Chain-base Index numbers
April 2022	Base shifting, Splicing and Deflating; Problems in constructing index numbers; Consumer price index. Analysis of Time Series: - Causes of Variations in time series data; Components of a time series. Decomposition- Additive and Multiplicative models; determination of trend. Moving averages method and
May 2022	Method of least squares (Including linear second degree, Parabolic and Exponential trend); Computation of seasonal indices by simple averages, Ratio to Trend, Ratio to moving average and link relative methods. Theory of Probability: - Probability as a Concept;
Jun 2022	Approaches to defining probability, Addition and Multiplication laws of probability; Conditional probability, Baye's Theorem. Unit- IV Probability Distribution : - Probability distribution as a concept; Binomial, Poisson and Normal Distribution- Their Properties and Parameters.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Marketing Management

Code: 4.05 (B.Com) Pass 4th sem

Teacher Name:- Rachna

MONTH	TOPIC
Mar 2022	Introduction: - Nature, Scope, Importance of marketing; Marketing concepts- Traditional and Modern. Market Segmentation: - Concept, Importance and basis of market segmentation.
April 2022	Consumer Behavior: - Nature, Scope, Importance, Factors affecting buyer behavior. Product Planning and Development: - Importance and scope of product Planning in marketing; Stages of New product development. Product Lifecycle: - Stages of Product life cycle; factors affecting product life cycle.
May 2022	Branding and Trademark: - Difference between brand and trademark; advantages and criticism of branding; types of branding; Brand Policies and Strategies. Pricing: - Meaning; Importance, Factors affecting pricing, pricing objectives, Types of price policy and pricing strategies
Jun 2022	Advertising: - Concept; Importance and criticism of advertising; Media of advertising; Evaluating advertising effectiveness. Sales Promotion: - Importance, Methods, Functions and Publicity.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Project Planning and Management, Code: 6.02 (B.Com) Hons. 6th sem

Teacher Name:- Rachna

MONTH	TOPIC
Mar 2022	Project Planning: Planning, strategy and Capital Allocation, Generation and Screening of Project Ideas Analysis: Market and Demand analysis, Technical Analysis, financial Estimates and Projections, Time Value Money, Investment Criteria
April 2022	Project Cash Flows, The Cost of Capital, Stand Alone Risk analysis, Risk analysis- Market and Firm Risk, Special Decision Situations, Social Cost Benefit analysis, Multiple Projects and Constraints.
May 2022	Valuation of Real Options, Judgemental, Behavioural, Strategic and Organisational considerations. Financing: Financing of Projects, financing Infrastructure Projects, Venture capital and Private Equity
Jun 2022	Implementation: Project Management, Network Techniques for Project Management Project Review and Administrative Aspects

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester: Business Ethics

Code: 4.02 (B.Com) Hons. 4th sem

Teacher Name:- Rachna

MONTH	TOPIC
Mar 2022	Thinking conceptually about Politics: Liberty, Equality, Justice, Rights and Recognition, The idea of a good society. Concept of Business Ethics
April 2022	Domain of Politics and ethics: Democracy and Welfare State, Market and Globalization. Approaches to Moral Reasoning: Consequentialism, Deontologism, Teleological reasons.
May 2022	Politics and Ethics in Business: Corporate Code of Ethics. a) Environment b) Accountability c) Responsibility d) Leadership e) Diversity Corporate Social Responsibility. Arguments For and Against; Strategic Planning and corporate social Responsibility; Corporate Philanthropy.
Jun 2022	Corruption, corporate scandals, whistle blowing, insider trading, discrimination: Gender Sensitization: Meaning, Definition, Gender Roles, Gender Equality, Gender Differentiation, Crucial Role of Gender Sensitization in Gender Mainstreaming.

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- B.Com (Hons) Company law 4th sem code :BCH 4.03

Teacher Name:- Assistant professor Anu Rani (Commerce deptt.)

MONTH	TOPIC
21/03/22 to 31/03/22	Share and stock, Allotment of share ,share certificate and share warrant, transfer and transmission of share, call on share, share foreclosure, surrender and lien
01/04/22 to 30/04/22	Share capital of capital, members and shareholders of a company
01/05/22 to 31/05/22	Company meeting and resolution Meeting procedure or requisition of a valid meeting
01/06/22 to 31/06/22	Director: appointment, removal, Power, duties,and liabilities Winding up of a company

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

**Subject Name with code and semester:- B.Com (pass) 4th sem code
4.04 Corporate law**

Teacher Name:- Assistant professor Anu Rani (Commerce deptt.)

MONTH	TOPIC
21/03/22 to 31/03/22	Share and stock, Allotment of share ,share certificate and share warrant, transfer and transmission of share, call on share, share foreclosure, surrender and lien
01/04/22 to 30/04/22	Share capital of capital, members and shareholders of a company
01/05/22 to 31/05/22	Company meeting and resolution Meeting procedure or requisition of a valid meeting
01/06/22 to 31/06/22	Director: appointment, removal, Power, duties,and liabilities Winding up of a company

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- B.Com (Hons)4th sem

Financial institutions and market -code BCH-4.03

Teacher Name:- Assistant professor Anu Rani Commerce deptt

MONTH	TOPIC
21/03/2022 to 31/03/2022	Financial institutions an overview, export import Bank of India, national bank of agriculture and rural development, credit, reserve bank of india
01/04/2022 to 30/04/2022	Money market definition concept features of developed market transactions and participate, commercial bank,types of treasury bills
01/05/2022 to 31/05/2022	Primary market, secondary market, merchant banking origin, service progress in India problem scope quality required for merchant bankers, merchants bankers as lead banking
01/06/2022 to 30/05/2022	Venture capital meaning concept origin, features, importance, activity, scope, initiative in India, guidelines, methods,lease financial and hire purchase , meaning origin type legal position hire purchase problem

GOVERNMENT COLLEGE BAHADURGARH

LESSON PLAN FOR SESSION 2021-22

Subject Name with code and semester:- B.Com 6th sem final year

Code : 6.06

Subject name: International marketing

Teacher Name:-Assistant professor Anu Rani (Commerce deptt)

MONTH	TOPIC
21/03/2022 to 31/03/2022	International marketing an introduction, international marketing environment, foreign markets selection and entry modes, product planning for international marketing
01/04/2022 to 30/04/2022	International products life cycle, marketing research and information, branding packaging and labeling, international pricing, international pricing quotation and payment terms
01/05/2022 to 31/05/2022	International distribution: management of distribution channels, channels conflicts, selection and appointment of foreign sales agent, export procedure and documents
01/06/2022 to 30/06/2022	Methods of international products promotion direct mail,sales literature,trade fairsand exhibition, international advertising and media strategy,web marketing