



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	GC BAHADURGARH
Name of the head of the Institution	DR. JAGPAL KAUSHIK
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01276230574
Mobile no.	8802918059
Registered Email	gc_bahadurgarh1@rediffmail.com
Alternate Email	gcbahadurgarhinformation1@gmail.com
Address	BALOUR ROAD
City/Town	BAHADURGARH
State/UT	Delhi
Pincode	124507

#### 2. Institutional Status

Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Mrs. Punam Kashyap &amp; Dr. Tarana Negi</b>
Phone no/Alternate Phone no.	<b>01276230574</b>
Mobile no.	<b>9813196343</b>
Registered Email	<b>gc_bahadurgarh1@rediffmail.com</b>
Alternate Email	<b>gcbahadurgarhinformation1@gmail.com</b>

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://highereduhry.com/themes/backend/uploads/31/AQAR/AQAR%20SUBMITTED/NAAC%20AQAR%202017-18.pdf">https://highereduhry.com/themes/backend/uploads/31/AQAR/AQAR%20SUBMITTED/NAAC%20AQAR%202017-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://highereduhry.com/themes/backend/uploads/31/ACADEMIC%20CALENDER/AC%202018-19.PDF">https://highereduhry.com/themes/backend/uploads/31/ACADEMIC%20CALENDER/AC%202018-19.PDF</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>C++</b>	<b>65.70</b>	<b>2003</b>	<b>31-Mar-2003</b>	<b>30-Mar-2008</b>
<b>2</b>	<b>B+</b>	<b>2.27</b>	<b>2015</b>	<b>01-May-2015</b>	<b>30-Apr-2020</b>

<b>6. Date of Establishment of IQAC</b>	<b>27-Sep-2012</b>
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Discussion regarding smooth functioning of forthcoming examinations, requirement of govt. grant and their utilization, demand of new course from Higher Education Dept. Haryana.	15-Apr-2019 90	8
Proper and timely utilization of govt. grants, preparation regarding annual prize distribution and convocation, preparation and implementation of lesson plan.	08-Jan-2019 90	12
Proposal for construction of Guard room and urinal for Boys, Renovation of Principal room with provision of retiring room, participation of rooms and renovation of conference hall under RUSA grant.	05-Oct-2018 90	5
Proposal of four smart class worth Rs six lakhs, fifty wooden stools of Rs sixty thousand seven hundred fifty were purchased, proposal for flooring of pathways, partition of rooms, renovation of conference hall.	11-Jul-2018 90	5
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt.College Bahadurgarh	Tour Grant	Haryana Govt.	2018 365	150000
Govt.College Bahadurgarh	Women Cell	Haryana Govt.	2018 365	142000
Govt.College Bahadurgarh	Earn While You Learn	Haryana Govt.	2018 365	160000
Govt.College Bahadurgarh	Library Grant	Haryana Govt.	2018 365	400000
Govt.College	Smart class	Haryana Govt.	2018	600000

Bahadurgarh	room		365	
Govt.College Bahadurgarh	Cultural Programme	Haryana Govt.	2018 365	30000
Govt.College Bahadurgarh	Science Exhibition and Placement Cell	Haryana Govt.	2018 365	113000
Govt.College Bahadurgarh	Sports Grant	Haryana Govt.	2018 365	120000
Govt.College Bahadurgarh	NSS Grant	Haryana Govt.	2018 365	68000
Govt.College Bahadurgarh	RUSA Grant	Haryana Govt.	2018 365	3000000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
Discussion regarding smooth functioning of forthcoming examinations, requirement of govt. grant and their utilization, demand of new course from Higher Education Dept. Haryana. Proper and timely utilization of govt. grants, preparation regarding annual prize distribution and convocation, preparation and implementation of lesson plan. Proposal for construction of Guard room and urinal for Boys, Renovation of Principal room with provision of retiring room, participation of rooms and renovation of conference hall under RUSA grant. Proposal of four smart class worth Rs six lakhs, fifty wooden stools of Rs sixty thousand seven hundred fifty were purchased, proposal for flooring of pathways, partition of rooms, renovation of conference hall.
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
Smooth functioning of forthcoming examinations, Requirement of govt. grant and their utilization	Successfully conducted and utilized.
Preparation and implementation of lesson plan.	Prepared and teaching done according to it.
Proposal for construction of Guard room and urinal for Boys, Renovation of Principal room with provision of retiring room, participation of rooms and renovation of conference hall under RUSA grant.	Estimate was prepared by PWD and sent to Department for approval.
Proposal of four smart class worth Rs six lakhs, Purchase of fifty wooden stools proposal for flooring of pathways	Four smart class worth Rs six lakhs were established and started, Fifty wooden stools were purchased and flooring of pathways was done.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	09-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The MIS of the college is updated and working successfully. there are two types of MIS of the college. The first one consists of the information pertaining to the faculty of the college. All the details regarding teaching and non teaching is displayed on MIS. The second MIS is related with workload. it is updated from time to time as per requirement in the college.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Maharishi Dayanand University, Rohtak frames the curriculum which is followed in the college. College administration supervise the schedule of the curriculum. Various classroom teaching methods based on needs of different subjects are regularly used for the effective delivery of the curriculum. The teachers prepare lesson plan according to the curriculum of the university and adhered to it. The curriculum delivery is planned before the commencement of regular studies through weekly lesson plans ensuring optimum spacing of syllabus in study days. The lesson plans are so devised that an exhaustive coverage of syllabus can be ensured. The teachers discuss with students the concepts related to syllabus units and provide them the relevant current information. The students are encouraged to ask questions and provide their inputs to the teachers for effective delivery of curriculum subject matters. Not only this, students have been given opportunities to prepare and speak on the topics which are in their syllabus through seminars, oral presentation of assignments, group discussions and active class participation. Students are also encouraged to refer to the standard prescribed texts written by the renowned scholars of the respective subjects. The college has a library with good number of books. Apart from the books the college provides different newspapers and informative magazines to cater to the need of the students and to keep them update with the latest updates.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	NIL	01/07/2018	0	0	Nil

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	No course was introduced	01/07/2018
BCom	No course was introduced	01/07/2018
BBA	No course was introduced	01/07/2018
BSc	No course was introduced	01/07/2018
BCA	No course was introduced	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Not implemented	01/07/2018
BBA	Not implemented	01/07/2018
BCA	Not implemented	01/07/2018
BCom	Not implemented	01/07/2018
BSc	Not implemented	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
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Number of Students

0

0

**1.3 – Curriculum Enrichment****1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
No value added course introduced	01/07/2018	0
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**1.3.2 – Field Projects / Internships under taken during the year**

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	SUMMER TRAINING PROJECT	15
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**1.4 – Feedback System****1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

**1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)**

Feedback Obtained
No structured feedback has been done but parents with their wards meet teachers at the time of admission for proper guidance of courses in the college and students discuss their problems with their teachers. Internal evaluation system is discussed with students. Co-curricular activities held in the college are introduced to the students.

**CRITERION II – TEACHING- LEARNING AND EVALUATION****2.1 – Student Enrolment and Profile****2.1.1 – Demand Ratio during the year**

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	PASS	2040	2260	1666
BCom	PASS	360	410	230
BCom	HONS	180	205	141
BSc	NON MED	360	415	381
BSc	MED	180	220	168
BCA		180	235	152
BBA		120	155	68
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**2.2 – Catering to Student Diversity**

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2786	0	28	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	28	8	6	6	8
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is managed successfully since 2017-18 in the college. It is for the students of 1st year only. Every week one lecture is assigned for the mentor class.
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Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
772	28	28

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	28	57	17	6

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Assistant Professor	Nil
2019	Nil	Assistant Professor	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination



No Data Entered/Not Applicable !!!

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Continuous Internal Evaluation (CIE) System to assess educational aspects of a student's development on a continuous basis throughout the year with assignments and internal exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for the conduct of exam prepared by maharishi Dayanand University, which is followed as such.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://higherduhry.com/index.php/colleges?cid=31&stub=courses>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BCom	HONS	45	26	57.78
	BCom	PASS	73	16	21.92
	BCA	PASS	33	23	69.7
	BBA	PASS	16	6	37.5
	BSc	MED	58	55	94.8
	BSc	NON MED	129	90	69.77
	BA	PASS	453	228	50.33

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[No survey was carried out.](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0

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### 3.2 – Innovation Ecosystem

### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	30/06/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/06/2019	NIL
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/07/2018
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Higher Education	3	0
International	Higher Education	2	0
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Higher Education	1
No file uploaded.	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	NIL
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	6	0	0
Presented papers	5	9	0	0
Resource persons	0	0	0	0
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS Camp (7 days)	Govt. College, Bahadurgarh	2	100
Pre RD Camp	Bopad	0	1
Army Attachment Camp	Abhor Punjab	1	5
NIC Camp	Hyderabad	1	2
Youth Parliament	Jhajjar	1	6
NCC ATC	Pt. N.R.S. Govt. College, Rohtak	1	10
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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC Drill Competition (Boys Girls)	Ist Position	Pt. N.R.S. Govt. College, Rohtak	10
NCC Drill Competition	3rd Position	SDM Bahadurgarh	30
Tug of war (NCC)	Ist Position	Pt. N.R.S. Govt. College, Rohtak	20
Volleyball Competition (NCC)	2nd Position	Pt. N.R.S. Govt. College, Rohtak	6
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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
First Aid Training	Govt. College, Bahadurgarh	First Aid Training	2	100
AIDS Awareness Programme	Civil Hospital Jhajjar	HIV/ AIDS awareness program	1	2
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
SUMMER TRAINING	STR	File uploaded	01/07/2018	30/06/2019	15
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No MoUs signed	01/07/2018	Nil	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3750000	689776

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added

Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2:0	2012

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27917	0	170	67311	28087	67311
Reference Books	1330	0	0	0	1330	0
Library Automation	29247	0	170	1785	29417	1785
Weeding (hard & soft)	0	0	98	10326	98	10326
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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	NA	01/07/2019
No file uploaded.			

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	106	3	10	10	3	1	10	0	0
Added	0	0	0	0	0	0	0	0	0
Total	106	3	10	10	3	1	10	0	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">NA</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1016400	174180	27570	35621

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well established mechanism and set procedures for maintaining and utilizing the mentioned facilities. A detailed delegation of duties is made through comprehensive system of committees headed by respective convenors. The committees function independently for their allotted work under the overall supervision of Principal. The classrooms the occupied throughout the daily study hours and the timetable is so spread that the maximum utilization of them is ensured. The computers and other lab facilities are used by all the enrolled students in the practical groups. The sports facilities are made available to students and the expert advice of the faculty members of the Dept. of Physical education is always with them. The students are motivated to make use of library and the library reading rooms are almost full round the day. Not only the facilities available with the college are utilized fully for catering the interests of students, but the college also has a well set mechanism to maintain and improve them. The principal is empowered to allow small repairs from college funds and accordingly such repairs are handled at college level. For major repairs and other such works which involve expenditure above one lac, the college writes to higher authorities and they magnanimously allow financial assistance for such works. Every year, the college gets grant for lab upgradation and purchase of library books. The college is presently in the process of addition of smart rooms and other facilities. All such works are done by a set procedure which involves the assessment of the need, the calculation of estimate cost, the approval of administrative sanction, the formation of committee of get quotations from open market, the comparing of rates of the quotation, the approval of financial sanction, the placement of order and the final payment after the work is completed. Thus, the college has a well defined policy's and procedure for maintaining, utilizing and upgrading the mentioned facilities.

<https://higherduhry.com/index.php/colleges?cid=31&stub=infrastructure>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships to meritorious students, UG girls students, SC, BC and sports persons	240	1313880
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	01/07/2019	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling by placement Cell	169	283	2	10
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Pt. N.R.S. Govt. College, Rohtak	60	10
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	18	B.Sc./B.Com.	Science/Commerce	File uploaded	File uploaded
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	College Level	130
Inter College Football Tournament	University Level	140
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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold	National	1	0	3182	Sanjay Kumar
2018	Gold	National	1	0	2150510186	Vikas Chhilar
2018	Gold	National	1	0	2536	Ashish Kumar
2018	Gold	National	1	0	813	Sankit
2018	Bronze	National	1	0	211	Hitesh Kumar
2019	Bronze	National	1	0	2465	Rishabh Sharma
2019	Bronze	National	1	0	2097	Mohit
2019	Bronze	National	1	0	2127	Sunny Chikkara
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#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college does not have a formal student council during this time but it provides ample opportunities to students to work in tandem with teachers and other college functionaries. Students are involved in various academic, cocurricular and extra curricular activities. Seminars, group discussions, practicals and active class participation provide students a fair representation in teachinglearning activities. The designated cells, such as NCC, NSS, Women cell, Legal Literacy cell and various subject societies function with students' support as they are involved in planning, arrangement, conduct and reporting of events organized by these cells. Moreover, the students are involved in college administrative works by giving them responsibilities of various official works through Earn While You Learn scheme. Under this scheme, they not only get the remuneration for the work done but also get an opportunity to know about administrative work of the college. Their suggestions for the benefits of students are incorporated in the college functioning. Moreover, through students' assembly in the beginning of the



session and informal teacher taught deliberations, students' opinion about college functioning is obtained and later on channelized for the quality enhancement of college activities. The feedback mechanism, students' grievances cell and tutorial group meetings are other platform for providing students avenues where they can share their opinion about college activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

43

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

One

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The decentralized governance model is evident in every sphere as each department/faculty functions as a separate sub-unit, in deciding and implementing the student-centric programmes and activities. 2. The matters at the department level are discussed by the HOD with the faculty team in consultation with the Principal. This gives the faculty an enormous sense of belonging and pride in the institution and this brings out the best in them.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	As such, the college cannot collaborate with industries as per govt. norms but it is maintaining links with other agencies by the mechanism of extension lectures, workshops and seminars organised by placement and other cells.
Admission of Students	As such, the college cannot collaborate with industries as per govt. norms but it is maintaining links with other agencies by the mechanism of extension lectures, workshops and seminars organised by placement and other cells.
Human Resource Management	The College is switching over to HRM and the data of all faculty members are centrally digitalized under MIS for

	handling issues like transfer, disbursement of salary, sanctioning of leaves and other official matters. The admission of students has already been made online and centrally handled by the Higher Education Department of the Govt. of Haryana for maintaining transparency and efficiency in the whole process.
Library, ICT and Physical Infrastructure / Instrumentation	The College is making considerable efforts to get grants for infrastructure maintenance and development. The a proposal of addition of ten rooms for a separate PG block with modern audiovisual facilities has already been sent and the matter is in the stage of sanctioning of grants. The college is also planning to add two airconditioned reading roomscum resource centres in the college library. The college labs got lab up gradation grant from the HEC, Govt. of Haryana.
Research and Development	The college teachers individually pursuing their research activities they are encouraged by the college for research by granting them duty leave for attending orientation/refresher courses, faculty development courses, seminars and conferences.
Examination and Evaluation	The rules, processes, categories of offences and corresponding penalties relating to adoption of unfair means by students during University examinations were reviewed and subsequently revised to deter the students from adoption of Unfair Means during the University examinations.
Teaching and Learning	Teaching learning process has an extensive use of computers. IT skills has been introduced as a part of the curriculum.
Curriculum Development	The College follows the curriculum devised by the affiliating university. The college teachers who are on university Board of Studies advise the university changes in the syllabus wherever required in accordance with the recent societal requirements.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The controlling authority, Higher Education Department is gradually progressing towards the digitalization of the whole process. The funds and

	grants are sanctioned electronically. They are also disbursed and utilized by keeping an electronic trail.
Administration	Through centralized MIS system maintained by the headquarter authority, i.e. the Higher Education Department, Govt. of Haryana, the service records of the teachers and nonteaching staff have already been digitalized made online for central processing of the service matters. On line Biometrics Attendance of the staff has been implemented for maintaining the regularity and punctuality of the staff.
Finance and Accounts	The College is progressively adopting egovernance modules in finance and accounts related matters. All matters related to the salary of its employees have already been digitalized. The pay bills are etransmitted to the treasury and passed again in electronic medium. No cash transaction is allowed and the payment is made in the bank account of the respective employees. The government grants are sanctioned and disbursed through emode.
Student Admission and Support	The students' admissions have been made online and the merit list for admissions can be seen through weblink. The fees of the students whose names figure in the merit list is deposited only through echallen. Moreover, the scholarship disbursement is also made through emode.
Examination	The filling up of exam forms and the issuance of university roll no are through online mode. The students' roll no remains the same throughout the complete tenure of their study. The submission of internal assessment to the university is also done in online mode.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	01/07/2018	30/06/2019	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	03/07/2018	30/07/2019	28
Orientation Programme	3	27/11/2018	24/12/2018	28
Orientation Programme	1	07/01/2019	05/02/2019	28
Short Term Course	1	12/01/2019	16/01/2019	5
Short Term Course	1	18/05/2019	22/05/2019	5
Short Term Course	1	11/02/2019	15/02/2019	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Internal Audit system:** All documents related to financial transactions are checked by the college bursar before making payment of bills keeping in view the Govt. Rules and instructions. **External Audit System:** College receives two types of grants/funds i.e. a) Govt. Grants from Higher Education Dept. Records checking and audit of these grants is conducted by auditors from the office of A.G. Haryana. b) Funds/ Fees receive from students: Audit of College funds is conducted by auditors of Director Local funds, Finance Dept, Govt. Of Haryana.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

9076158
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	
Administrative	Yes	Dept. of Higher Education		Dept. of Higher Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No such formal association in existence.
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6.5.3 – Development programmes for support staff (at least three)

1. Festival Loan 2. Computer Loan 3. Dress Allowance 4. Wheat Loan
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Efforts for improvement of infrastructure. 2. Efforts to improve e-content delivery to students through smart class rooms. 3. Digitization of various services related to college functioning
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Meeting of IQAC	11/07/2018	11/07/2018	11/07/2018	5
2018	Meeting of IQAC	05/10/2018	05/10/2018	05/10/2018	5
2019	Meeting of IQAC	08/01/2019	08/01/2019	08/01/2019	12
2019	Meeting of IQAC	15/04/2019	15/04/2019	15/04/2019	8
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Extension Lecture on Gender Sensitization, slogan writing competition, Bol Bindas competition	23/08/2018	23/08/2018	100	25
Extension Lecture on Women Empowerment, Pledge for women safety, women safety and gender sensitization and signature campaign for Beti Bachao Beti Padhao	24/08/2018	24/08/2018	50	30
Self Defense Training	17/09/2018	20/10/2018	25	2
Extension Lecture on Child and Women Rights	30/10/2018	30/10/2018	100	20
One day Workshop on Health and wellness at MDU Rohtak	27/02/2019	27/02/2019	7	3
Celebration of International Women Day	08/03/2019	08/03/2019	100	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Regular EVS classes for Ist year UG students by college teachers to create environmental awareness. 2. College is planning to change all bulbs with CFL for saving energy. 3. College has adapted good practices for optimum use of water to save it. 4. College has the facility of turning biodegradable waste into compost.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	01/07/2018	365	Central Location	1	2500
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### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	01/07/2018	Nil

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Essay Writing Competition on Voters Day	25/01/2019	25/01/2019	10
Cultural Programme Sirjan	06/02/2019	07/02/2019	80
Talent Search Programme	07/09/2018	08/09/2018	125
Zonal Youth Festival	28/10/2018	30/10/2018	20
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Proper up keep of trees and college greeny Saving of electricity by change of CFL Addition of trees and plants as the part EVS practical and during plantation drive by NCC NSS Carbon neutralization by small forest area in the college land The fallen leaves are not burnt but used for making vermicompost.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**I. Participatory management:** The college has a good tradition of participatory management. The college works are divided in different college committees consisting of members of teaching staff. A committee independently takes the responsibility to complete the work in consultation of the Principal. This helps in the smooth conduct of college works and provides a sense of responsibility in the staff members. Where possible, the participation of students is also ensured. **II Proctorial Duties :** To maintain discipline in the college staff members are allocated Proctorial duties in their free period. The chief Proctor maintains the overall assignment of duties and maintaining discipline. **III.Basic computer awareness as a part of regular teaching learning activities:** The college conducts a compulsory certificate course in computer awareness and it is helpful to students in learning the basis of computers and in knowing the relevance of computer literacy in day today life.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<https://highereduhry.com/index.php/colleges?cid=31&stub=naac>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government College, Bahadurgarh is a premier institute dedicated towards the holistic development of the students belonging to varied strata of life from rural as well as urban areas. The college came into existence in 1967, as an evening college and subsequently converted to morning shift in 1970. Right from its inception, the visionary aspect of the college is to transform this institution into a paramount among other institutions and educational bodies in its vicinity. The college has accepted every challenge to come at par with the best institutions in terms of keeping abreast with the changing times. This institute understands the importance of overall development of the personality of a student and thrives to bring the best out of him. The academic and co-curricular calendar are synchronized ingeniously to bring out the best of a student. The teachers try to maintain equilibrium in theoretical and practical knowledge of the students and discouraged them from conformism and rote learning. The extracurricular activities are regularly organized in the college which brings out the humane side of the students to the forefront. The priority of the institute is student centered. The students are encouraged to have an out of the box approach and the college body contemplates to convert their dreams into reality. The institute also plays a pivotal role in inculcating moral values in the students and makes them sensitive and aware towards their moral duties in the society. The different programmes organized from time to time strengthen student's physical and mental growth. There are various clubs functioning in the college under which various extension activities are organized with collaboration of outside organisations to bring exposure to the students. NSS and NCC activities bring a sense of discipline and responsibility in the students contributing to make them good citizens. Sports activities are much emphasized and over the years this college has emerged as a major breeding centre for players of state and national repute.

Provide the weblink of the institution

<https://highereduhry.com/index.php/colleges?cid=31>

### 8.Future Plans of Actions for Next Academic Year

1) Proposal was sent to the higher authorities to allow the College to introduce Post Graduation course in Geography and Commerce from next academic session. 2) Proposal was sent for requirement of Govt. Grant and Fund for infrastructure development in College. 3) Mentor-ship and Parent Teacher meeting will be organised on regular basis to develop a better teacher student relationship.